

NARRAGANSETT SCHOOL COMMITTEE
MINUTES OF THE REGULAR MEETING HELD July 20, 2016

ENCLOSURE August 17, 2016 No. CA-1B

The form and content of these minutes conform to commonly accepted standards and shall become the official record of the meeting after review and approval by the School Committee. By definition, minutes are not a verbatim record of the proceedings. The regular meeting of the Narragansett School Committee was held on July 20, 2016, at the Narragansett Town Hall, Assembly Area, 25 Fifth Avenue, Narragansett, Rhode Island.

SCHOOL COMMITTEE ATTENDANCE: Ms. Tammy McNeiece, Dr. Diane Nobles, Vice Chairperson, Mr. Frank White and Mr. Guy deWardener, and Mr. Keith Ranaldi.

OTHER SCHOOL OFFICIALS ATTENDANCE: Ms. Katherine Sipala, Superintendent; Ms. Karen Hagan, Director of Finance and Administration; Mr. Brian Tetreault, Assistant Principal, Narragansett Pier School; Ms. Ann Marie Zaborski, Assistant Principal, Narragansett Elementary School; Mr. Toby Gibbons, Assistant Principal, Narragansett High School; Mr. Derek Emery, NHS Technology Dept.; Mr. Steve Gormley, Director of Operations; and Mr. Derek DePalo, Transportation Supervisor.

CALL TO ORDER: Ms. McNeiece called the meeting to order at 7:15 PM and the Pledge of Allegiance was observed.

SEAL EXECUTIVE SESSION MINUTES of July 20, 2016.

MOTION: moved by Dr. Nobles, seconded by Mr. White, to seal the minutes of the July 20, 2016 Executive Session.

MOTION PASSED: (5-0)

A moment of silence was observed for two recently deceased retired employees of the Narragansett School System: Mr. Doug Smith, who worked for the Narragansett School System for 40 years; and Mrs. Margaret Pater, who worked for the Narragansett School System for over 20 years.

REPORT OF EXECUTIVE SESSION VOTES: No votes taken.

OPEN FORUM: No one spoke.

ORAL REPORTS:

School Committee Reports:

Ms. McNeiece reported on the search process for the Superintendent's replacement. She explained the posting and detailed the timeline. There will be three Focus Groups meetings on July 27th to gather input from parents, teachers, staff unions, and Jamestown Community. The posting for the Superintendent's job will close on August 5th, and an Executive Session will be held to review the applications.

Ms. McNeiece also reported on the dedication of the Grace Falk Track on July 11, 2016, preceeding the kick-off for the Summer Youth Track series in which 480 children participated. The "grand" opening of the facility will take place on Saturday, September 10th. Further information on the event will be given at the August 17, 2016 meeting. Ms. McNeiece also reported that the Falk family, who have been very generous supporters of this project, have made another donation to cover necessary track equipment.

Superintendent's Report:

The Superintendent reminds parents to register their children for Kindergarten at the Elementary School, if they haven't already done so.

The Superintendent outlined the details of items needing to be completed for the NHS Community Field project, which will include: fencing; the hammer throw area; signage; landscaping; lining the fields; storage units; and poly skirting.

The Superintendent reminded the audience that the complex is open to the community, to walk on, with the proper shoes, and that water is the only liquid permissible on the track and field. While the primary use this fall will be for NHS sports, the Raiders will be using the fields for their program as they have always done. Any and all groups and organizations wishing to use the field must follow the Narragansett School System's Facility Use procedure. As a reminder, the School Department will be in charge of the scheduling, use, and upkeep of the facility and will be updating the Facility Use form and fee structure to reflect the new facility requirements.

The Superintendent also reported that construction on the Agri Science Center project is well underway.

The Superintendent informed the School Committee that business item #9 regarding school bus leasing is being withdrawn as there is paperwork that still needs to be completed and channels to go through before it comes before the Committee.

CONSENT AGENDA:

- 1. Approval of Minutes:
 - A. June 15, 2016 Executive Session
 - B. June 15, 2016 Regular Business Meeting
 - C. June 22, 2016 Executive Session

2. Routine Personnel Actions:

Appointments – Other

Behrends, William, Attendance Officer, District, Compensation: \$19,000, effective for the 2016-17 school year.

~~Withdrawn Convery, Michael, 5 Director of Curriculum and Prof. Development~~

Appointments – Certified

Archambault, Priscilla, .3 Family & Consumer Science, NHS, Comp: Step 10: effective for the 2016-17 school yr.

Xavier, Cheryl, .2 Induction Coach, District, Compensation: Step 10: effective for the 2016-17 school year.

Keane, Bridget, 1.0 Grade 7/8 Reading/Writing, NPS, Compensation: Step 5 Plus M: effective July 20, 2016.

Resignation – Classified

Gibbs, Erica, Bus Monitor, Transportation, Effective June 21, 2016

Appointments – Summer School Staff – Certified

DiTusa, Lynn, Summer School Teacher, NPS, Literacy, Compensation: \$45/hour, effective July 5, 2016.

Mellors, Carolyn, Summer School Teacher, NPS, Math, Compensation: \$45/hour, effective July 5, 2016.

Thompson, Allison, Summer School Teacher, NPS, Ramp up, Compensation: \$45/hour, effective August 15, 2016.

Appointments – Coaches NPS

Anderson, Jeff	Boys Soccer Coach	Stipend: \$1,569.57
Ranaldi, Deborah	Cross Country Coach	Stipend: \$2,748.09

Appointments – Coaches NHS

Lussier, Christopher	Varsity Football Coach	Stipend: \$6,714.90
Wnuk, Edward	Assistant Football Coach	Stipend: \$4,028.94
Paliotti, Mark	Assistant Football Coach	Stipend: \$3,809.05
DiCicco, Michael	Assistant Football Coach	Stipend: \$3,353.44
Kanaczet, Ryan	Boys' Soccer Coach	Stipend: \$6,093.91
Kennedy, Kevin	JV Boys' Soccer Coach	Stipend: \$3,039.14
Mahoney, Kathryn	Girls' Soccer Coach	Stipend: \$5,065.22
Shields, Robert	Cross Country Coach	Stipend: \$3,938.33
Goudreau, Michael	JV Cross Country Coach	Stipend: \$2,017.64
Hummel, Abby	Volleyball Coach	Stipend: \$3,829.55
Connell, John	Assistant Volleyball Coach	Stipend: \$2,026.51
Logiodice, James	Volunteer JV Volleyball Coach	Stipend: N/A
Grennan, Holly	Volunteer JV Volleyball Coach	Stipend: N/A
Barlow, Peter	Girl's Tennis	Stipend: \$3,538.22
Goglia, Catherine	Volunteer Girls Tennis Coach	Stipend: N/A

3. Reports:
A. Budget Transfers CA-3A
B. Maintenance Report CA-3B

MOTION: moved by Mr. deWardener, seconded by Dr. Nobles, to accept the recommendation of the Superintendent to approve the Consent Agenda items (CA-1A, CA-1B, CA-1C, CA-2, CA-3A, CA-3B).

The Superintendent withdrew the request for the appointment of Michael Convery, .5 Director of Curriculum and Prof. Development, to re-submitted at a future meeting.

MOTION PASSES (5-0)

Diane Nobles-Aye Guy deWardener- Aye
Frank White-Aye Tammy McNeiece-Aye
Keith Ranaldi-Aye

BUDGET REPORT Mr. White reported that as of June 30, 2016, \$28,348,820.25 (95.78%) of the FY16 Budget of \$29,596,917.00 has been expended, and \$28,616,316.98 (96.69%) has been expended and encumbered.

SCHOOL COMMITTEE BUSINESS

1. Approval of Bus Routes for 2016-17 School Year

MOTION: moved by Mr. deWardener, seconded by Mr. White, to accept the recommendation of the Superintendent, to approve the Bus Routes for the 2016-17 School Year.

Discussion: There may be some minor updates or edits, and then the routes will be forwarded to NPD for approval and will run in the Narragansett Times in August.

MOTION PASSES (5-0)

Diane Nobles-Aye
Guy deWardener- Aye Frank White-Aye
Tammy McNeiece-Aye Keith Ranaldi-Aye

2. Approval School Handbooks

MOTION: moved by Dr. Nobles, seconded by Mr. Ranaldi, to accept the recommendation of the Superintendent to approve the Narragansett Elementary, Pier and High School's 2016-2017 School Handbooks.

MOTION PASSES (5-0)

Diane Nobles-Aye
Guy deWardener- Aye Frank White-Aye
Tammy McNeiece-Aye Keith Ranaldi-Aye

3. Approval of Substitute and Part-Time Work Pay Schedule

MOTION: moved by Mr. White, seconded by Dr. Nobles, to accept the recommendation of the Superintendent and the Director of Finance and Administration to approve the Substitute and Part-Time Work Pay Schedule.

MOTION PASSES (5-0)

Diane Nobles-Aye
Guy deWardener- Aye Frank White-Aye
Tammy McNeiece-Aye Keith Ranaldi-Aye

4. Approval of Second Reading- Revision of Policy IV.B.2.a. Computer Technology Responsible Use (Instruction)

MOTION: moved by Dr. Nobles, seconded by Mr. Ranaldi, to accept the recommendation of the Superintendent to approve the Second Reading and Revision to Policy IV.B.2.a. Computer Technology Responsible Use (Instruction).

MOTION PASSES (5-0)

Diane Nobles-Aye
Guy deWardener- Aye Frank White-Aye
Tammy McNeiece-Aye Keith Ranaldi-Aye

5. Approval of Second Reading- Revision of III.K. Computer Technology Responsible Use (Human Resources)

MOTION: moved by Mr. White, seconded by Mr. Ranaldi, to accept the recommendation of the Superintendent to approve the Second Reading and Revision to Policy III.K. Computer Technology Responsible Use (Human Resources)

MOTION PASSES (5-0)

Diane Nobles-Aye
Guy deWardener- Aye Frank White-Aye
Tammy McNeiece-Aye Keith Ranaldi-Aye

6. Approval of the Purchase of Laptop cases

MOTION: moved by Mr. deWardener, seconded by Mr. White, to accept the recommendation of the Superintendent and the Director of Finance and Administration to approve Purchase of Laptop cases from Ipearl Inc., in the amount of \$7,191.70.

Discussion: Ms. McNeiece asked if there could be information kept for reporting back on the rollout, including inventory, insurance, reuse of cases, and condition of devices?

MOTION PASSES (5-0)

Diane Nobles-Aye
Guy deWardener- Aye Frank White-Aye
Tammy McNeiece-Aye Keith Ranaldi-Aye

7. Approval of the Purchase of Docks and Monitor Stands NHS

MOTION: moved by Mr. Ranaldi, seconded by Mr. deWardener, to accept the recommendation of the Superintendent and the Director of Finance and Administration to approve the Purchase of Docks and Monitor Stands from Dell in the amount of \$6,388.90.

MOTION PASSES (5-0)

Diane Nobles-Aye
Guy deWardener- Aye Frank White-Aye
Tammy McNeiece-Aye Keith Ranaldi-Aye

8. Approval of the Purchase of Inventory Software for 1:1 Program

MOTION: moved by Mr. deWardener, seconded by Mr. Ranaldi, to accept the recommendation of the Superintendent and the Director of Finance and Administration to approve the purchase of Inventory Software for the 1:1 Program from WASP Barcode Technologies in the amount of \$6,069.28.

MOTION PASSES (5-0)

Diane Nobles-Aye
Guy deWardener- Aye Frank White-Aye
Tammy McNeiece-Aye Keith Ranaldi-Aye

9. Approval of the Leasing of School Buses - **ITEM WITHDRAWN**

10. Approval of the Purchase of ELA materials for Grade 7 and 8

MOTION: moved by Mr. Ranaldi, seconded by deWardener, to accept the recommendation of the Superintendent and the Director of Finance and Administration to approve the Purchase of ELA materials for Grade 7 and 8 from Houghton Mifflin Harcourt in the amount \$22,650.60.

MOTION PASSES (5-0)

Diane Nobles-Aye
Guy deWardener- Aye Frank White-Aye
Tammy McNeiece-Aye Keith Ranaldi-Aye

11. Approval of the Purchase of Math materials for Grade 7 and 8

MOTION: moved by Dr. Nobles, seconded by Mr. Ranaldi, to accept the recommendation of the Superintendent and the Director of Finance and Administration to approve the Purchase of Math materials for Grade 7 and 8 from Houghton Mifflin Harcourt in the amount \$19,335.40.

MOTION PASSES (5-0)

Diane Nobles-Aye
Guy deWardener- Aye Frank White-Aye
Tammy McNeiece-Aye Keith Ranaldi-Aye

12. Purchase of Algebra II materials NHS

MOTION: moved by Dr. Nobles, seconded by Mr. Ranaldi, to accept the recommendation of the Superintendent and the Director of Finance and Administration to approve the Purchase of Algebra II materials from Houghton Mifflin Harcourt in the amount \$6,250.65.

MOTION PASSES (5-0)

Diane Nobles-Aye
Guy deWardener- Aye Frank White-Aye
Tammy McNeiece-Aye Keith Ranaldi-Aye

13. Affirmation of Job Placement Transfers

MOTION: moved by Mr. deWardener, seconded by Mr. White, to accept the recommendation of the Superintendent to approve the Affirmation of Job Placement Transfers.

MOTION PASSES (5-0)

Diane Nobles-Aye
Guy deWardener- Aye Frank White-Aye
Tammy McNeiece-Aye Keith Ranaldi-Aye

COMMUNICATIONS

FUTURE MEETINGS/BUSINESS

July 27, 2016 Focus Group Meeting 4PM 3rd Floor Town Hall
August 9, 2016 Executive Session – Superintendent Search
August 17, 2016 Regular Business Meeting –7:00 pm Narragansett Town Hall, Assembly Area

ADJOURNMENT

MOTION: moved by Mr. Ranaldi, seconded by Mr. White to adjourn at 8:45 PM.

Respectfully submitted,

Frank White, Clerk